

Fee Category: Category IV (Misc. campus fees) Category V (Self support program fees)

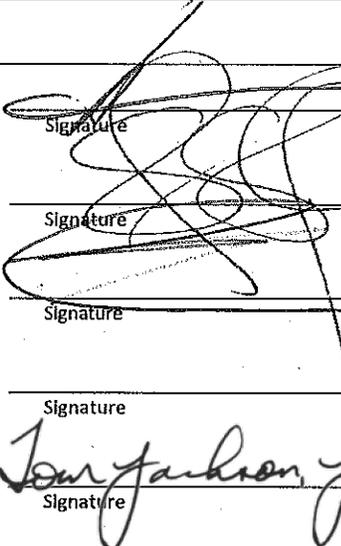
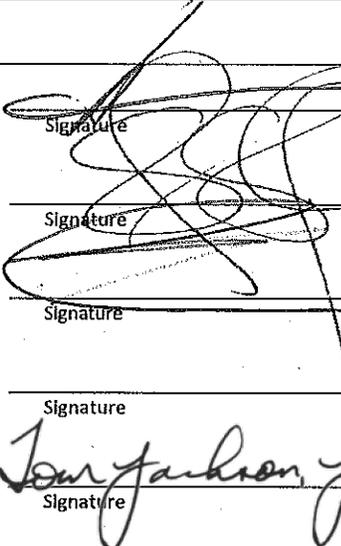
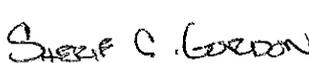
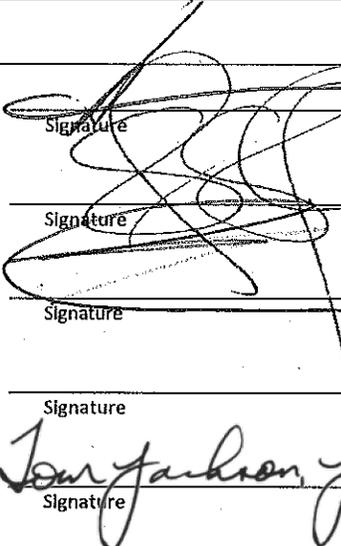
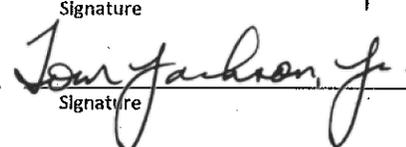
In accordance with the provisions of the California State University (CSU) Executive Order 1102, the President is delegated the authority for the establishment, oversight and adjustment of Category IV and V fees. To facilitate this process, please provide the information requested below.

Required documents for submission of proposal:

- Part 1 - Fee Request Form for appropriate fee category, signed by Requestor, Dean/Director and the divisional Vice President
- Part 2 - Fee Request Narrative
- Part 3 - Financial Data Sheet

I.	Request to:	<input type="checkbox"/> ESTABLISH a Campus Fee	<input checked="" type="checkbox"/> ADJUST a Campus Fee
II.	Fee Type: (Check each applicable box)	<input type="checkbox"/> Student Fee	<input type="checkbox"/> Non-Student Fee
III.	Name of Fee:	Housing Rate Increase	
IV.	Current Fee: \$	See attached	per _____
	Proposed Fee: \$	See attached	per _____
V.	Proposed Effective Date:	August 1, 2023	

Routing Order:

1. Submitted by:	Todd Larsen <small>Dept. Representative Name</small>	 <small>Signature</small>	12/14/22 <small>Date</small>	x5310 <small>Phone</small>
2. Approved by:	Stephen St. Onge <small>Dean / Director Name</small>	 <small>Signature</small>	12/14/22 <small>Date</small>	x3003 <small>Phone</small>
3. Approved by:	 <small>Vice President Name</small>	 <small>Signature</small>	 <small>Date</small>	 <small>Phone</small>
4. Reviewed By:	Sandra Wleckowski <small>Associate Director, SFS</small>	 <small>Signature</small>	 <small>Date</small>	826-4937 <small>Phone</small>
5. Approved By:	Dr. Tom Jackson <small>President</small>	 <small>Signature</small>	04/12/2023 <small>Date</small>	x3311 <small>Phone</small>

Fee Approved Fee Denied

Comments from the President (If needed):
 THE CFO WILL WORK WITH VP HOLIDAY ON REVIEWING THE RESERVE POLICY.

Additional comments from other reviewers:
 THE CFO WILL WORK WITH THE VP ON PLANNING FOR DEPLOYMENT OF NEW REVENUE TO ENHANCE THE STUDENT EXPERIENCE.

6. Form with President's signature sent to Associate Director, Student Financial Services.

1. Clearly list all assumptions used when creating this proposal.

Housing is in need of a rate increase to support building goals and reaching a Debt Service Coverage Ratio (DSCR) for budget financing. Reserves have fallen from \$19.7M in 2018/19 to this year end's projected \$2.1M.

2. Clearly state the expenditures that will be funded by this proposed revenue source.

Housing operating budget will be funded along with capital expenditures for repairs and replacements on our very old Housing inventory.

3. Clearly state the reason(s) why this fee or fee increase is necessary (Include references to executive orders, CA law, etc.)

Budget office has worked on Housing's systemwide portfolio, including planned Craftsman Mall, Engineering & Tech and Library Circle projects. To meet the Chancellor's Office DSCR for our proposed projects, it's necessary for this rate increase to meet the minimum financing requirements. In addition, Housing repairs and replacements are necessary for us to update interiors as we can afford to to remain competitive as a Cal Poly destination for students to live on campus.

4. Clearly articulate why the level of fee proposed is the appropriate amount to charge.

Budget office has reviewed rate increases from 3% to 5% in order to meet our long term goals. A 5% increase for 22/23 is needed to meet those goals. Additionally, Housing is correcting the late fee from \$10 to \$30 to match the campus late fee policy.

5. Time line Information:

Rates will be effective for the 2022/23 academic/fiscal year at the 5% increase. Following years in our proformas are scheduled at 3% to meet DSCR.

Cal Poly Humboldt Housing Rate Increase 5.0% then 3% after

Housing Type	Room Type	2019-2022 Rates	2023 Proposed*	2024 Estimated*	2025 Estimated*
Residence Halls	Single-1	\$8,216	\$8,628	\$8,888	\$9,154
Residence Halls	Double -1	\$6,638	\$6,970	\$7,180	\$7,396
Residence Halls	Triple-1	\$4,938	\$5,186	\$5,342	\$5,504
Campus Apts	Single-1	\$8,216	\$8,628	\$8,888	\$9,154
Campus Apts	Double-1	\$6,638	\$6,970	\$7,180	\$7,396
Creekview	Single-2	\$8,588	\$9,018	\$9,290	\$9,570
Creekview	Double-2	\$6,940	\$7,288	\$7,508	\$7,734
College Creek	Single-3	\$8,686	\$9,120	\$9,394	\$9,676
College Creek	Double-3	\$7,008	\$7,358	\$7,580	\$7,808
College Creek	BB Double-4	\$6,750	\$7,088	\$7,300	\$7,520

*Rates rounded up/down to be divisible by two for equal semester charges.

*Late fee correction from \$10 to \$30 to match existing campus late fee policy.

